

JEFFERSON PARKWAY PUBLIC HIGHWAY AUTHORITY
SUMMARY OF MINUTES OF SPECIAL MEETING
DECEMBER 17, 2009 9:00 AM
ARVADA CITY HALL -- 8101 RALSTON ROAD
ARVADA, COLORADO 80001

I. Call to Order by Chairman McCasky

Chairman Kevin McCasky called the meeting of the Jefferson Parkway Public Highway Authority (JPPHA) to order at 9:00 a.m. Present were Chairman Kevin McCasky; Director Marc Williams; Director Pat Quinn; and Wally Pulliam, Member, representing the Regional Transportation District.

Also in attendance were Bill Ray, Interim Executive Director; Tamara Gilida and Ed Icenogle, Legal Counsel for the JPPHA; Chris Daly, City Attorney for City of Arvada; Bill Tuthill, Attorney for City and County of Broomfield.

II. Pledge of Allegiance

III. Consent Items

A. Approval of Minutes of the October 15, 2009 JPPHA Meeting

Director Quinn moved to approve the minutes of the October 15, 2009 JPPHA meeting. Director Williams seconded the motion.

The following votes were cast on the motion:

Those voting Yes: McCasky, Williams, Quinn

The Motion was approved.

IV. Presentation of 2008 Audit

Ty Holman, Haynie & Company, presented the 2008 Audit Report.

Director Quinn asked that next year's draft audit report be provided to the Authority prior to issuance of the final report. The Authority asked for a preliminary report in June or July of 2010.

V. Report of the General Counsel

A. Request for Executive Session – land acquisition

Director Williams moved for the Authority to go into Executive Session to discuss land acquisition matters, instructions to negotiators and a personnel issue, all pursuant to CRS 24-6-402(4)(e)(f)(a). Director Quinn seconded the motion.

The following votes were cast on the motion:

Those voting Yes: McCasky, Williams, Quinn

The Motion was approved.

Ellen Wakeman, Jefferson County Attorney, arrived during the executive session.

VI. Report of the Project Manager

A. Bill Ray introduced Peter Shellenberger, with Public Financial Management.

B. Dick Bauman, PB America, provided an update on the project. The Authority asked Mr. Bauman to provide them with a layman's breakdown of the numbers they provided in their traffic modeling and how and why those numbers differ from DRCOG's numbers.

The Authority discussed points that should be included in a letter being prepared to DRCOG that is due by 5:00 p.m. today. This letter will be included with the testimony given at last night's DRCOG meeting relating to adding the Jefferson Parkway to DRCOG's Fiscally Constrained Plan.

Mr. Bauman told the Authority that his company has studied the traffic on Indiana and they would recommend that the speed limit be lowered. Because it is a local road not designed or built to handle regional traffic.

Mr. Bauman reviewed the scope of Task Order 4. He said about half of the costs included in this task order are already budgeted but that they would need an additional \$223,000 for Task Order 4 in the 2010 budget.

VII. Report of the Interim Executive Director

A. Mr. Bill Ray stated that the Authority received a budget status report, as of December 17, 2009, in their meeting packet.

B. Bill Ray stated that the Authority should hold their annual meeting in January. The annual meeting was set for 9:00 a.m., January 21, 2010.

VIII. Public Hearing and Adoption of 2010 Budget

A. Jefferson Parkway Public Highway Authority 2010 Budget

Bill Ray said he is recommending that the Board take his recommendation and adopt a two-year budget and a one-year appropriation. The Authority said after the adjustment is made based on the 2008 Audit, there be an appropriation of all the fund balance for 2010 for the pre-concession agreement and task order 4.

Chairman McCasky opened the public hearing for the 2010 budget. No one wishing to speak, the public hearing was closed.

Director Quinn moved to adopt the 2010 budget as modified per the discussion above. Director Williams moved to second.

The following votes were cast on the motion:

Those voting Yes: McCasky, Williams, Quinn

The Motion was approved.


IX. Report from the Board of Directors

A. Chairman McCasky said he thought everyone did an outstanding job at the DRCOG meeting the evening before and thanked Bill Ray, Maria VanderKolk and Rick Assmus and staff for the Authority.

X. Adjournment – 11:40


Christine Koch, Recording Secretary




Kevin McCasky, Chairman