

# Jefferson Parkway Public Highway Authority Regular Board Meeting Agenda



August 31, 2017 at 3:00 p.m.  
Arvada City Hall  
8101 Ralston Road, Arvada, CO 80002  
Council Conference Room, 3<sup>rd</sup> Floor

- I. Call to Order
- II. Executive Session:
  - A. For the purpose of conferring with attorneys for the Authority and receiving legal advice on specific legal questions in regard to right-of-way and the Federal Aviation Administration [CRS 24-6-402(4)(b)]; and,
  - B. for the purpose of determining positions relative to matters that may be subject to negotiations and instructing negotiators regarding consulting contracts for P3 pursuit team management. [CRS 24-6-402(4)(e)].
- III. Pledge of Allegiance
- IV. Approval of the April 13, 2017, April 14, 2017 and July 7, 2017 meeting minutes
- V. New Business:
  - A. Consideration of a contract for consulting services - P3 pursuit team management
  - B. Retention of Special Counsel
  - C. Request to establish monthly Board meetings
- VI. Interim Executive Director Report
  - A. Status on 1601 process and Environmental Engineering Study
  - B. Timeline for 2018 Budget process.
  - C. September 27 Community Forum
  - D. Distribution of 2016 Financial Audit
  - E. New Website (new branding??)
  - F. Citizen Advisory Group - next steps
- VII. Report of General Counsel
- VIII. Report of Directors
- IX. Public Comment
- X. Adjournment

# Jefferson Parkway Public Highway Authority Summary of Minutes of Regular Meeting



**April 13, 2017 at 3:00 p.m.**  
**Arvada City Hall**  
**8101 Ralston Rd., Arvada, CO**  
**Council Conference Room, 3<sup>RD</sup> Floor**

## **I. Call to Order**

Chairman Greg Stokes called the meeting of the Jefferson Parkway Public Highway Authority (JPPHA) to order at 3:00 p.m. Present were Director Marc Williams; Director David Jones; Director Don Rosier and Director Randy Ahrens.

Also in attendance were: Bill Ray, *JPPHA Interim Executive Director*; Tamara Seaver, *JPPHA Legal Counsel*; Bill Tuthill, *Broomfield City and County Legal Counsel*; Kevin Standbridge, *Broomfield Deputy City and County Manager*; Steve Durian, *Jefferson County Transportation Director*; Chris Daly, *Arvada Legal Counsel*, Courtney Hartman, *Jeffco Legal Counsel*; Casey Tighe, *Jeffco Commissioner*, Maria VanderKolk, *Arvada Communications Manager*; Lorraine Anderson, *RTD*; Howard Kennison, *Lindquist & Vennum* and Matt McDole, *LS Gallegos*.

## **II. Pledge of Allegiance**

## **III. Consent Items**

- A. Director Williams made a motion to approve the January 19 and March 31, 2017 meeting minutes. Director Rosier seconded the Motion.

The following votes were cast on the Motion:

Those voting Yes: Stokes, Jones, Williams, Rosier, Ahrens

- B. The following items were presented to the Board for approval:

- o Resolution 17-02: A Resolution Concerning the Approval of a CDOT Intergovernmental Agreement and Executive Director Authorization Related Thereto
- o HDR 1601 Process Services/Development of Environmental/Engineering Overview Contract

Director Williams made a motion to approve Resolution 17-02: A Resolution Concerning the Approval of a CDOT Intergovernmental Agreement and Executive Director Authorization Related Thereto and the HDR 1601 Process Services/Development of Environmental/Engineering Overview Contract. Director Rosier seconded the Motion.

The following votes were cast on the Motion:

Those voting Yes: Stokes, Jones, Williams, Rosier, Ahrens

**IV. Report from Staff**

A. Bill Ray asked if the board wished to cancel the April 20 board meeting.

Director Williams made a motion to cancel the April 20 board meeting. Director Rosier seconded the Motion.

The following votes were cast on the Motion:

Those voting Yes: Stokes, Jones, Williams, Rosier, Ahrens

**V. Report of the General Counsel - None**

**VI. Report from the Board of Directors**

A. Director Rosier gave an update on the most recent WestConnect meeting. He also gave an update on the recent meeting with the FAA as it relates to the Jefferson Parkway.

B. Director Jones shared that at the NLC conference Senator Cory Gardner expressed his support of the Jefferson Parkway.

**VI. Public Comment**

A. Jeffco Commissioner Casey Tighe urged the board be sensitive to the time it may take to complete the JPPHA and the potential cost as they pursue an Executive Director. He asked the board when the interviews were going to take place.

**VIII. Executive Session**

A. Discussion of matters being negotiated, Pursuant to CRS 24-6-402(4)(e)

B. Discussion of matters regarding land acquisitions, Pursuant to CRS 24-6-402(4)(a)

C. Discussion of matters regarding legal advice, Pursuant to CRS 24-6-402(4)(b)

Tamara Seaver, Legal Counsel, stated there were matters for executive session as shown above.

Director Williams moved to go into executive session for the above noted items. Director Rosier seconded the Motion.

The following votes were cast on the Motion:

Those voting Yes: Stokes, Jones, Williams, Rosier, Ahrens

Director Williams moved to come out of Executive Session. Director Rosier seconded the Motion.

The following votes were cast on the Motion:

Those voting Yes: Stokes, Jones, Williams, Rosier, Ahrens

IX. **Adjournment:** Chairman Stokes adjourned the meeting at 4:22 p.m.

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Greg Stokes  
Chairman

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Michele Broski  
Recording Secretary

# **Jefferson Parkway Public Highway Authority Summary of Minutes of Special Meeting**



**April 14, 2017 at 9:00 a.m.  
Arvada City Hall  
8101 Ralston Rd., Arvada, CO  
Ralston Room, 3<sup>rd</sup> Floor**

Present: Chairman Greg Stokes, Directors Marc Williams, Don Rosier, David Jones and Randy Ahrens.

- I. The JPPHA Board Members convened at 9:00 a.m. and proceeded to interview two (2) firms for the Executive Director position.
- II. The meeting adjourned at 11:30 a.m. with no decision having been made by the Board.

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Greg Stokes  
Chairman

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Michele Broski  
Recording Secretary

# Jefferson Parkway Public Highway Authority Summary of Minutes of Special Meeting



**July 7, 2017 at 9:00 a.m.**  
**Council Conference Room**  
**Arvada City Hall**  
**8101 Ralston Rd., Arvada CO 80002**

## **I. Call to Order**

Vice Chairman Don Rosier called the meeting of the Jefferson Parkway Public Highway Authority (JPPHA) to order at 9:08 a.m. Present were Director Marc Williams; Director David Jones and Director Don Rosier and Director Randy Ahrens and Chairman Greg Stokes (*initially absent*).

Also in attendance were Bill Ray, *Staff to JPPHA*; Ed Icenogle, *Legal Counsel for the JPPHA*; Bill Tuthill, *Broomfield City and County Attorney*; Steve Durian, *Jefferson County Transportation Director*; Kate Newman, *Jefferson County Dep. County Mgr.*; Chris Daly, *City of Arvada Legal Counsel*; Howard Kenison, *Lindquist & Vennum*; and Lorraine Anderson and Tina Francone, *RTD*.

## **II. Public Comment**

Mr. Chuck Weiss introduced himself to the board and expressed his support of the Jefferson Parkway and shared his experience with the coordinating the E-470 project.

III. Chairman Stokes arrived at 9:16 a.m. and took over as Chairman for the remainder of the meeting.

## **IV. Report from Staff**

Bill Ray discussed the plans for the public Open House scheduled for July 25, 6 p.m. at Ralston Valley High School. There will be informational handouts at the open house regarding the project milestones and next steps. When complete, these informational handouts will be posted to [jppha.org](http://jppha.org) prior to the Open House.

## **V. Report from Directors**

Director Don Rosier gave an update on the meetings he and Director David Jones had in Washington, DC with representatives of the Federal Aviation Administration, Department of Transportation and Department of Intergovernmental Affairs in early July regarding the project.

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- VI. Director Williams made a motion to go into an Executive Session. Vice Chairman Rosier seconded the Motion.

The following votes were cast on the Motion:

Those voting Yes: Stokes, Rosier, Jones, Ahrens, Williams

- VII. Director Williams made a motion to exit the Executive Session. Vice Chairman Rosier seconded the Motion.

The following votes were cast on the Motion:

Those voting Yes: Stokes, Rosier, Jones, Ahrens, Williams

- VIII. **Adjournment:** Chairman Stokes adjourned the meeting at 10:14 a.m.

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Greg Stokes  
Chairman

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Michele Broski  
Recording Secretary